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# TERMS AND ORDERING

## Technical Innovations

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### Technical Innovations Terms and How to Order

We accept orders for observatory domes and options by phone, email, fax, or mail. We are happy to submit a complete written quote (including crating and shipping), upon request.

Your minimum deposit must be 15% of the items ordered, not including packing and shipping costs. The deposit can be made by credit card (Visa, MasterCard or Discover), PayPal, check, money order, bank draft or wire transfer. Prices for international orders (in U.S. Dollars) are the same as U.S. order prices.

Final payment is due prior to shipping. This payment must be made by check, money order, bank draft or wire transfer (credit cards only by pre-arrangement and subject to fees). We send an invoice for the balance due about two weeks before the dome is ready to ship. Packing and shipping charges will be added to the cost of the items ordered. Maryland sales tax (6%) added only if shipped to a Maryland address or if customer elects to pick the dome up at the plant.

Schools and other approved institutions in the USA may order via a duly authorized and signed purchase order (terms no greater than Net 30 for payment).

After we receive your order, we will mail you a written confirmation, including estimated completion date and estimated shipping charges. We send you an advance copy of the installation manual(s) and a tip sheet on handling the large wooden crate when it arrives. You will also receive a free copy of "At Home in a Dome", or a credit for the booklet if you already purchased a printed copy

Normal delivery times are shown below, but when you order the schedule for any given dome size may be greater or less depending upon the time of year and recent activity. When we receive an order for a new dome, we place it in the queue for that dome size.

Orders are produced first come, first served.

- 6 foot domes – four to five weeks
- 10 foot domes – six to eight weeks
- 15 foot domes – five to six weeks

□ RoboDome – four to six weeks

If you give a call we will be happy to discuss the current queue and near term estimate. We can also store a completed dome at no charge if timing shipment with a construction project.